



Winter 2024 Fellowship Opportunity | Washington D.C. or Remote Position

COMPANY DESCRIPTION

CO2EFFICIENT LLC (COEFFICIENT) is a Washington, D.C. based strategic consulting practice that combines corporate advisory, government relations, and stakeholder engagement services specialized in managing energy and environmental risks and investments. The firm merged decades of bipartisan policy, investment, and legal expertise in energy, climate, environment, and financial markets to address growing corporate demands to balance policy uncertainty and technological innovation with sustainability goals.

FELLOWSHIP SELECTION CRITERIA

- Experience and education in **energy, climate, and environmental policy**;
- Preference given to candidate enrolled in a **graduate degree program** in any of the following areas: energy, environmental, government, and public policy; and
- Must be detail-oriented and have strong written and communication skills;
- Ability to multi-task and handle competing priorities;
- Fellowship position can be remote or in Washington, D.C.

FELLOWSHIP RESPONSIBILITIES

The Fellow will report directly to the COEFFICIENT Partners, and will support the larger team with operations, business development, and project deliverables. The main focus of the Fellow's responsibilities will be policy research and analysis support, assisting with communications, event organizing, and general project coordination. The Fellow will provide support including:

- Conduct policy-related research and draft project-related materials;
- Participate in policy-related forums and Congressional events and summarize findings;
- Support development and tracking of outreach to potential partners;
- Create content for social media and communications activities;
- Provide logistics and event management support;
- Support business development; and
- Perform other duties as assigned.

SCHEDULE & STIPEND

The fellowship can be structured as part- or full-time with a minimum of 4-month duration and potential for an extension. A modest stipend will be offered.

HOW TO APPLY

Please contact info@co2efficient.com. Please include your resume and available start and finish date.

